

IQAC Meeting

30-7-2019 ; 3.15 pm.

Members Present

Dr (Sr) Ashmitha AC

Jomy

Bindu A.

Indu

Minoo Divakaran.

Minoo

Lalha Panakkada

Lalha

Agenda :

1. Evaluation of MIS
2. Library Block
3. Paramarth Scheme

Minutes :

- The meeting commenced at 3.15 pm with a silent prayer.
- The members discussed the feedback on the MIS. The semester wise updation of the timetable is proving to be a time-consuming affair for the teachers - therefore a staff member may ideally be entrusted with the responsibility of managing MIS alone. The principal assured that the matter would be discussed at the MGB meeting.
- The members recommended a meeting with Architect Prasanth of Sripalini Group to move ahead with the plans on the library block, or with another architect firm.
- The IQAC Coordinator briefed the members about the scope and implications of the Paramarth Scheme.



IQAC Meeting

23 September 2019 3.30 pm

Members Present

1. Dr (Sr) Ashmita AC

*Janmeet
Hukum*

2. Dr (Sr) Sheeba AC

Janisha.

3. Dr (Sr) Jenisha

4. Mr Pradeep

Pradeep

5. Dr Latha P

Latha P

6. Bindu A

Bindu A

7. Sini R

Sini R

8. Minoo Divakaran

Minoo D.

9.

AGENDA

1. Sanction and Implementation of UGC Paramarsh Scheme
2. IQAC meet with mentee institutions
3. AQAR 2018-19
4. Annual Profile
5. NIRF 2020 - Participation
6. Proposal for Accelerated Block Chain Development Program
7. National MHRD - Unnat Bharat Abhiyan.
8. Feedback analysis.

Minutes:-

- The meeting commenced at 3.30pm with a silent prayer.
- The main point on the agenda - the Paramarsh Scheme - was discussed in detail. It was decided that the members of the IQAC would visit the Mentee Institutions and assess the

proposal of implementing the Scheme in the most effective manner.

Following the visits, a Plan of Action will be chalked out to launch the Scheme and execute the stipulations in a time-bound manner.

- The IQAC Coordinator briefed the committee about the progress on the AYAR and Newsletter for the academic year 2018-19. The gaps were identified and duties allotted to collect the remaining data to fill the gaps.

- NIRF was the next point on the agenda, and it was decided that the college should participate in the grading.

- The IQAC Coordinator presented the proposal forwarded by the ICT Academy for a Certificate Programme in Block Chain Development. The details of the course will be communicated to the departments, and the number of interested students will be forwarded to the ICT Academy.

- Dr. Sini L updated the members about the progress of the Utsav-Bharat Abhiyaan Scheme. Talks are on with the officials of five panchayaths in the neighbourhood of the college for the implementation of the scheme.

- The feedback received from the students was addressed and it was suggested that feedback should be collected from other stakeholders for Kozhikode 673 0000, alumni, employers.



IQAC Meeting

18 December 2019 ; 11.30 am

Members Present

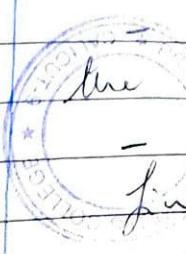
1. Dr (Sr) Ashmita AC
2. Minoo D ~~one~~
3. Bindu Amal ~~hyd~~
4. Dr. Latha P. ~~Hyd~~
5. Dr. Sini R ~~Sini K~~

Agenda

- Discussion on UBA project
- Scheduling of Faculty visit from Carmel College Goa
- IEDC Annual Report
- Profile 2019

Minutes :

- The details of the UBA Project were talked by Dr. R. Sini. The feasibility of working in association with five Panchayats was discussed.
- The Principal chalked out the Plan of Action for the visit of the faculty from Carmel College, Goa for the mutual enrichment of AC institutions.
- The IQAC Coordinator spoke about the finalising of the IEDC Annual Report.
- The members discussed the finalising of the ~~QAC~~^{IQAC} newsletter Profile for the year 2019-2020.



IQAC Meeting
06 January 2020 ; 3.15 pm.

Members Present

1. Dr (Sr) Ashmita A.C. Jammus
2. Bindumal Tel
3. Dr. Sr. Sheeba Andrews Habiba
4. Latha. P Atta
5. Dr. S. N. R Sini
6. Dr Minoo Diakaran Mathy

Agenda

- Discussion on Work Plan for implementation of Paramashri Scheme.
- Certificate of Appreciation for Global Student Solar Ambassadors Workshop
- Academic Audit

Minutes

- The letter received from UGC Paramashri office regarding sanction and release of the installment of Rs 15 lakhs. It was decided to plan a 2-day Orientation Workshop and visit the 5 colleges to discuss the plan.
- The implementation of Unnath Bharath Abhiyan, surveys and providing an online platform for the craftsmen was discussed.
- The certificate of Appreciation for the college for Global Student Solar Ambassador workshop was received and Dept of Physics was applauded.
- The need for an Academic Audit was raised. It would be discussed in the Academic Council.



IQAC Meeting

23rd January 3.15pm

Members Present

1. Dr Sr Ashmita
2. Bindu A
3. Latha P
4. Meesha Dinkaramond

Agenda

- Discussion on Implementation of Paramarth
- Invitation to the faculty of Carmel College for the Institutional visit.

Minutes

- The meeting began with a silent prayer.

The implementation of the Paramarth Scheme was discussed to make it effective and functional.

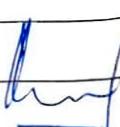
The schedule of visits to the Mentee institutions was drawn up. A formal function to launch the Paramarth Scheme was envisaged. It was decided to invite the Vice Chancellor as the chief guest to do the honours.



The draft of the invitation

sent to Carmel College Goa was finalised.

Dr. S. Meesha
Principal (PEN 470173)
Providence Women's College
Kozhikode - 673 009



28 February 2020

Members Present

1. Dr Sr Ashmita Ac
2. Dr Munoo Divakaran ~~and others~~
3. Dr. Latha. P ~~Latha~~
4. Bindu Aranal ~~lulu~~

Agenda

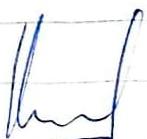
- Preparations for Accreditation Cycle 4
- Academic Audit
- Paramarsh

Minutes

- The meeting started with a silent prayer.
- The members discussed the preparation for the Cycle 4 Accreditation of the college. An IQAC visit to the departments was discussed, to expedite the preparation for the SSR.
- The modus Operandi of the Academic Audit was discussed. The checklist to be given to the departments in getting ready for the audit was planned.

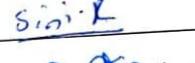


The Paramarsh Scheme updates were discussed. The visits to the member colleges were finalised. Formerly



IQAC Meeting -
12. March 2020

Members Present

1. Dr(Sr) Ashmita 
2. Bindu Amal 
3. Dr. Latha P 
4. Dr. S. R 
5. Minoo Divakaran 
6. Mr Pradeep Kumar 
7. Mr Divan George. 

Agenda

- Constitution of an Internal Complaints Committee
- Proposal for next Phase of DST- FIST.

Minutes

The IQAC met to discuss the constitution of Internal Complaints Committee, as per Gazette of India, No. 18, Apr 23, 2013 to provide protection against sexual harassment of women at workplace and for redressal of complaints. A committee was constituted with the following members;

- Dr(Sr) Ashmita AC, Principal - as Chairperson
- Bindu Amal, Presiding Officer
- Dr Priyadarshini, Head, Dept of History, Faculty member
- Dr Sotha A, Dept of Physics, Faculty member
- Mr Pradeepkumar, Superintendant, Administrative S
- External Member.

The First Phase completion Report, Auditing & administrative work was being compiled by Co-ordinator Dr Latha. It was decided to plan and propose for the next phase of application to DST(FIST) Phase II.



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IQAC Meeting

17 March 2020

Members Present

1. Dr (Sr) Ashmitaa AC *Jasmine*
2. Dr. Sr. Sheeba Andrews *J. Sheeba*
3. Dr. Latha P *Latha*
4. Dr. Sini R *Sini R*
5. Dr Minoo Divakaran *Minoo*
6. Mr Pradeep Kumar *Pradeep*
7. Mr Divm George *Divm*

Agenda

- Conduct of Academic Audit,
- Renewal of MoU with IISR
- Skill Development course suggestions from each Dept & discussion with MIS Linguaskill.

Minutes

- The meeting began with a silent prayer
- The need for an Academic Audit was the main point of discussion. The External Audit, and invitation of a external expert, would be postponed, taking into account the Corona scare. However the AQAR format, will be circulated for departmental inputs in Google docs; so that it could be completed online, by March 30.
- The Faculty Profile update for 19-20 to be submitted to IQAC by ~~March 30~~
- The visits to ICAR-Indian Institute of Spices Research, led to a common decision to renew and enter into a MoU for scientific and academic exchange.
- Visit to UL Cyberpark & MIS Linguaskill, opened up the possibilities of designing subject specific Skill Development courses in collaboration with them.

A seminar on IPR-An Introduction, was decided to be held on 19 Mar.

The meeting came to an end with a suggestion to complete document the list of annual activities by March 30 Principal (PEN 470173) Providence Women's College

IQAC Meeting

09-06-2020

12.00 pm.

Members Present

Dr(Sr) Ashmita AC

Dr Latha P

Lath - P.

Bindu A

Bindu

Mihoo D

Mihoo

Pradeep Kumar

Pradeep
Kumar

Agenda

- Planning 'Guru Dakshata-Faculty Induction Program'
- Implementing an Institutional Education online Platform
- Strengthening network with UL
- Teachers' Diary
- Applying for BVoc courses to UGC
- NIRF result analyses
- Training on Google Learning System.

Minutes

- A program for the newly appointed faculty, to inculcate the values of the institution, was proposed and IQAC would co-ordinate it, with different sessions.
- In the wake of the pandemic, an Institutional platform to manage learning system was essential and hence MS Teams, Google G Suite etc will be explored
- Student placements need to occupy a forefront, therefore strengthening ties with UL Cyber park and understanding the changing job scenario is needed.
- Teachers' Diary with minor incorporation will be sent for opinions and approval

Discussions on applying for more BVoc courses was held.

- Though the results of NIRF wasn't good, analysis needs to be done, and the weaknesses need to be worked upon

A Training on familiarizing (Admission Learning system) with Dr. Sr. Jesper formula Principal (EN 470173) be accorded emergency provision of Women's College Kozhikode.

IQAC Meeting

10-08-2020

Members Present

- Dr (Sr) Ashmitra AC

- Dr (Sr) Sheeba AC

- Ms Bindu A

- Dr Priyadarshini

- Dr Sini R *Sini R*

- Ciciliamma *Ciciliamma*

- Minoo Dinkaran.

- Pradeep Kumar *Pradeep Kumar*

- Divon George *Divon George*

Agenda

- Completion and Implementation of G-Suite

- Celebration of National Library Day & Launch of Digi-Drive

Minutes of the meeting

The completion of the work related to offering G-Suite to all staff and students on campus, was announced and it was decided to organize a workshop, detailing the benefits and usage of G-Suite account like - Email (Institutional) account offering unlimited storage space, facilitating smooth functioning of institutional collaborative programs, recording options and economical nature. It was decided to organize on the 11th of Aug - Google for Education Partner.

A Two-day National Library Day Celebrations were planned from

12-13 Aug 2020

12 Aug: Remembering Padmasri SR Ranganathan, Father of Library Science
Launch of DigiDrive - a Digital Repository of EBooks

by the faculty for the students - An In-house Initiative

*Formerly Dr. Josepha...
Principal (PEN Students)*

Providence Women's College, Kozhikode, during the pandemic times of COVID 19

13 Aug: 67th Online Learning Resource in the light of NEP 2020 by Dr MG Sreekumar, IIM Kozhikode.

Approved:

IQAC Meeting

15-09-2020

Members Present

Dr (Sr) Ashmutha AC

Jomy
Dr Ashmutha

Dr Latha P

Latha

Dr Sini R

Sini R

Dr Minoo Divakaran.

Minoo

Mr Pradeep Kumar.

Pradeep

Agenda

- Proposal for proposing new courses in tune with NEP 2020
- Academic Audit
- Ap

Minutes

- NEP 2020 and its reforms were discussed and felt that we need to urgently propose new courses, preferably interdisciplinary and in tune with the job scenario, be applied. Also, try to include 5 year integrated courses which would help ^{students} acquire the expertise & employability skills.

Many courses were discussed and two courses, one on International Relations and the other on Human Resource Management, were shortlisted. It was agreed upon, to propose both as 5 yr Integrated courses.

- The Academic Audit, was long pending due to the pandemic and lockdown. It was ^{to be} discussed in Council meeting, and then finalized. As it wasn't safe to invite external experts for audit, it was decided to conduct it with members of the Steering Committee and a Management Representative.

Dr. Sr. Jasena Joseph

Principal (PEN 470173)

Providencia Women's College

Kozhikode - 673 009

