



PROVIDENCE WOMEN'S COLLEGE (AUTONOMOUS)

NAAC RE-ACCREDITED WITH A++ DBT STAR COLLEGE

KOZHIKODE 673 009, KERALA, INDIA

(Affiliated to University of Calicut)

No. PWC/CE/EX/G/004/2024

Dated: 22/10/2024

CIRCULAR

CONDONATION OF ATTENDANCE SHORTAGE

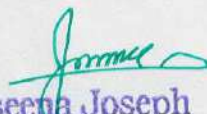
1. A student shall be permitted to appear for the end-semester examination of a specific course to acquire the credits only if she has minimum 75% attendance (has completed minimum 75% of the prescribed classroom activities in physical, online, or blended modes, including any compensating activities as specified by the faculty of that particular course).
2. Records for classroom participation shall be maintained by the faculty concerned.
3. Condonation of attendance shortage on medical grounds - to a maximum of 10% in the case of single condonation and 20% in the case of double condonation in a semester - shall be granted by the College on the remittance of the required fee by the candidate.
4. Students can avail condonation of shortage of attendance on medical grounds in a maximum of four semesters during the entire programme (Either four single condonations or one double condonation and two single condonations during the entire programme).
5. If a student fails to get the required attendance within condonable limit, she can move to the next semester only if she has acquired at least 50% attendance. In such cases, a provisional exam registration is compulsory.
6. Such a student can write the examination for the entire courses of the semester, in which shortage of attendance occurs, as supplementary examination only after the completion of the entire programme.
7. If the attendance is less than 50%, the student is ineligible to continue the programme and has to seek readmission.
8. A medical certificate from a registered medical practitioner is mandatory for the candidate to seek condonation for attendance shortage.

*Fee Structure

- a) Rs 1010/- for shortage up to 10% (65% to 74% attendance)
- b) Rs 1315/- for shortage above 10% up to 20% (55% to 64% attendance)

*Fee will be decided by the Academic Council from time to time.




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